



## 12 month Food Assistance certifications and change reporting requirements

**1. Implementation.** Effective April 1, 2010 you may be approved to receive food assistance for 12 months. Some people will be approved for a shorter or longer period of time depending on individual circumstances.

**2. Transition.** If you are already receiving food assistance you may be approved for 12 months of food assistance when you reapply.

**3. Reporting Requirements.** Effective April 1, 2010 you will only be required to report if your household income exceeds 130% of the federal poverty guidelines for your assistance group (AG) size. (If you have earned income in your assistance group, your reporting requirements have **not** changed.)

Assistance Group Size	130% gross income standard
1	\$1174
2	1579
3	1984
4	2389
5	2794
6	3200
7	3605
8	4010
9	4416
10	4822

**4. Additional requirement.** You will be mailed a required report form in the fifth month of your certification period. This form is used to provide updated information about your circumstances.

<b>Month Certification begins</b>	<b>5<sup>th</sup> Month</b>
January	May
February	June
March	July
April	August
May	September
June	October
July	November
August	December
September	January
October	February
November	March
December	April

You are required to complete and return the required report form by the 21<sup>st</sup> day of the fifth month of certification. If this form is not returned, your benefits will be stopped.

**5. Address Changes.** You must promptly update your mailing address by contacting your worker at the County Department of Job and Family Services. If you do not keep your address updated, you may not receive future food assistance mailings regarding your benefits, which could lead to your benefits stopping.

<p>Contact your worker at:</p> <p>Local CDJFS _____</p>
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